

## **Planning Commission Meeting February 4<sup>th</sup>, 2010 7:00 pm**

Attendees: Ray Kiewit, Susan Keachie, Fred Schlichting, Joni Brooks and Max Taubert

No Members of the Public were present.

Minutes from the meeting of 12-3-2009 were read. Joni made a motion to approve and Max 2<sup>nd</sup>. All were in favor of approval.

Updates:

Discussion of the form that Max has put together for announcing permit requests by the Plan Commission. There was one correction suggested; to add “above “directing responses to the return address. Fred moved that the form be approved as corrected and that Max be authorized to have Superior Letterpress print 100 copies of the form. Susan 2<sup>nd</sup> the motion and all were in favor.

Ray distributed hard copies of the completed Plan to all Commissioners for their use. He reported that the CD is close to being ready for distribution and that the complete plan has been put into a single PDF on the web site.

Susan will send the Agenda/Meeting Notices to Roger Peck for posting when they are sent out. Roger created a special spot for the notices under the “Town” menu.

Ray reported on the Pictometry program that the County is providing. When it arrives Ray will do a demonstration of the capabilities of the program.

Susan had been to see Karl Kastrosky about the Natural Resources Overlay. He reported that it had been done and the map was completed. Commissioners agreed that the Town owned property should be identified on the map. Susan will contact Karl or Holly Hemingway to see if we can get that done. We would like the Town land to be a different color than the County and Federal lands.

Max brought up a recent Scenic Byway meeting with the County and suggested that the Town promote the designation. There is currently a reference in the Plan under the Transportation Element in support of identifying Highway 13 as a *scenic byway*. The designation could provide some funds for improvements along the highway. Perhaps the pedestrian crosswalk between the lake front and downtown might qualify.

A discussion followed about signage limitations for businesses along Highway 13.

Ray proposed a joint meeting between the Town Board and Plan commission to determine the best ways to communicate and work together. Members identified Thursday March 25<sup>th</sup> at 7 pm as a possible date. Ray will see if the Town Board members can be available.

Ray is working with Mike Darrow on getting an approved version of the Brochure Plan completed. There is not enough room on the brochure for all the information we would like to include. Susan suggested that we look at eliminating one of the subcategories of each element. Perhaps by eliminating the Policies under each element we would have enough room and be able to get the guts of the Plan across via the brochure. Ray was going to look at the proposed brochure with that idea in mind.

There was a lengthy discussion about establishing criteria for the Short Term Rental Permit. Susan had been given a suggested list of criteria that had been put together by the Zoning Dept. The group went through the list item by item and agreed on which to include in our recommendation for approval. Some items were revised or added to. Ray will work on putting together a document that will state these criteria. There was discussion on how to consider adjacent property owners input and/or objections to issuing a permit. After discussion it was agreed that the definition of the Land Use of the area should prevail. I.e. the person asking for the Short Term Rental permit is asking for an exception to standard use for that zoning classification. Therefore, if there is an objection from a neighboring property owner who is conforming, the objection should dictate that the permit request be denied.

Susan reported that she had seen Marian Vaughn from the Bayfield Economic Development Corporation and that Marian might have some resources for the development of the Business Park and offer some advice to use in setting up the Economic Development Committee. It was agreed to invite her to attend our March or April meeting.

Max made a motion that the meeting be adjourned. Fred 2<sup>nd</sup> the motion and all were in favor. The meeting was adjourned at 9:00 pm.

The next meeting will be on Thursday March 4th at 7 pm at the Community Center.