

**Planning Commission Meeting
Sept 8th, 2016
7:00 pm Community Center**

Commission Members:

Janice Olson, Susan Keachie, Joni Vaughn, Jackie Eid and Larry Chernoff.

Minutes: Joni made a motion to approve the minutes from the July meeting, Jackie 2nd. All were in favor and the minutes were approved.

Updates:

Janice visited Lynn Divine of the Land Records office and got a list of property owners within the Sanitary District Overlay, She passed on the new version of the Sanitary District map that Larry had provided and Lynn was going to review that.

Sign Permit Criteria

Larry and Jackie met with Rob Scheirman at the Community Center on Wednesday to discuss the issue of the Village Overlay District and any impact that our sign criteria might have within that district. Rob suggested that since our Sanitary District is mostly residential that we define an area within that where sign permit criteria would apply. He suggested that the Zoning Dept. would respect that zone within the Village Overlay District when considering sign permit applications without the Town actually having to create that district. There was discussion about where that zone would fall and how to define it. After some discussion Susan suggested that we call it a "Business Activity Area within the Village Overlay District that would be subject to the Sign Permit Criteria approved by the Town". This area would include the downtown and marina business districts. We could take the new Sanitary District Map and outline the area on the map in which the Sign Permit Criteria would apply and include it in the Comprehensive Plan with those criteria.

For the next meeting, Susan will try to make a list of issues that the Commission has discussed over the last few months for the group to consider as part of the Sign Criteria: such as purpose, type and time of lighting, size limitations, locating lighting away from residences, etc.

Larry made a motion to adjourn the meeting, Jackie 2nd and the meeting was adjourned at 7:45 pm.

The next meeting will be Oct. 6th at 7 pm at the Community Center.

Respectfully submitted,
Susan Keachie
Secretary