

## **Planning Commission Meeting**

**Feb. 9, 2017**

**7:00 pm Community Center**

Commission Members:

Janice Olson, Susan Keachie, Joni Vaughn, Jackie Eid and Larry Chernoff.

Minutes: Jackie made a motion to approve the minutes from the January meeting, Larry 2<sup>nd</sup>. All were in favor and the minutes were approved.

There were no updates or correspondence.

### **Sign Permit Criteria**

Joni and Janice had continued their research into the measurements of brightness and added some criteria to the Sign Permit review. They found that most new technology for lighting allows for automatic reading of exterior light and can be programmed for automatic adjustment. Signs without this feature can be adjusted remotely or manually.

Commissioners reviewed the new data giving feedback. Editing was done as a result of the discussion. A final version of the Sign Criteria was created.

Susan made a motion that the Planning Commission recommend that the Town Board adopt the final version of the Sign Criteria created by the Planning Commission. Joni 2<sup>nd</sup> the motion and all commissioners were in favor.

### **Annual Review**

Janice had constructed a draft of the 2016 Annual Review. Commissioners reviewed and suggested some editing.

A final version was agreed upon. Susan made a motion that the 2016 Planning Commission Annual Review be presented to the Town Board for approval. Larry 2<sup>nd</sup> and all were in favor.

Susan made a motion to adjourn the meeting, Joni 2<sup>nd</sup> and the meeting was adjourned at 8:35 pm.

A March meeting will not be held unless there is a permit presented for consideration.

The next meeting will be **April 6th at 7 pm** at the Community Center.

Respectfully submitted,

Susan Keachie

Secretary

Attachments: Sign Permit Criteria  
2016 Annual Review