

Planning Commission Meeting

April 13, 2017

7:00 pm Community Center

Commission Members:

Janice Olson, Susan Keachie, Joni Vaughn, and Larry Chernoff. Jackie Eid was not in attendance.

Town Board Member: Yvette Fleming

Member of the Public: Owen Polifka

Minutes: Joni made a motion to approve the minutes from the February meeting, Larry 2nd. All were in favor and the minutes were approved.

There were no updates or correspondence.

Review of the proposed new Town Ordinance:

An Ordinance Regulating Business Located Within the Town of Bell

Discussion:

- All of the commissioners thought that the title of the Ordinance should be changed to refer to Transient Merchants only and not all businesses located in the Town of Bell.
- It was agreed that the current ordinance regarding Transient Merchants and this new Ordinance may be a duplication and that when this Ordinance comes back to the Plan Commission for review a comparison should be made to see where duplications occur. It could be that the previous ordinance could be rescinded or that an future addenda may be necessary for the new one
- Letters received from Town property owners C. J. Peak and Nancy Moyes were referenced in the discussion.
- The commission was agreed that Lost Creek Rd. should be designated as an emergency Lake access only (the road is not a public beach but access for fire trucks to load water in cases of fire) and be excluded from permitted areas on Town of Bell land for Transient Merchants
- The Siskiwit Lake Campground should also be excluded from permitted areas and the Siskiwit Lake Boat Launch be the designated area for access to Siskiwit Lake
- The Commission recommends that the Town of Bell Board meet with Greg Weiss of Lost Creek Adventures to determine and designate the area where he be allowed to launch his kayak and paddle board business.

The Commissioners proceeded to review the Ordinance from the beginning and made the following recommendations:

1. All references to the Town should be re-entered as "Town of Bell" for clarity.
2. **Section 3:** Should be titled to include Town of Bell roads. i.e. **Use of State Highways and Town Roads Prohibited.**
3. **Section 4: Use of Town Parks or Beaches**
 - a. Recommend that the paragraph be amended to read:parks or beaches without a permit issued by the Town of Bell Board of Supervisors.

4. **Section 6: Written Application Required**

- a. Part A – add applicants address and email and require a copy of a valid photo ID either a driver’s license or a State issued photo ID
- b. Part C –Services to be delivered and location.
- c. Part D – insert “valid” license plate number

5. **Section 8 – Permit Denial**

- a. add 5th and 6th item under Part A:
 - 5. The activity is not suitable or appropriate for the proposed location
 - 6. Any permit application may be denied at the discretion of the Town of Bell Board
- b. Add Part B: Notification of denial will be delivered in writing.

6. **Section 9 – Permit Issuance, Duration**

- a. Add under Part A – “renewed in additional 12 month increments by review of the Town of Bell Board.”
- b. Add Part C: Notification of permit approval will be issuance of said permit.

7. **Section 11 – Permit Revocation**

- a. Add under Part C:for the following (but not limited to) reasons:
- b. Under Part C: #2 – capitalize “Federal” and “State”
- c. Part D – remove “for any person” from sentence

8. **Section 12 – Violation/Penalty**

- a. The Planning Commission strongly recommends that this paragraph be replaced with the language from the existing Transient Merchant Ordinance, Section VIII, Penalty Provision that reads:

“Any person, partnership, corporation, or other legal entity that fails to comply with the provisions of this Ordinance shall, upon conviction, pay a forfeiture of not more than \$500.00, plus the applicable surcharges, assessments, and costs for each violation. Each day a violation exists or continues constitutes a separate offense under this Ordinance. In addition, the town board may seek injunctive relief from a court of record to enjoin further violations.”

9. The Planning Commission recommends that this Ordinance carry the title of:

An Ordinance Regulating Transient Merchants Operating Within the Town of Bell

2017 Goals and Objectives for the Planning Commission

Discussion began on ideas for work for the coming year. Some ideas presented were: Economic Development, cost of bringing Phase 3 power to the Business Park, create a Parking Plan for the Town, pedestrian walkway between downtown and the waterfront area, and No Engine Breaking signs from WIDOT for the eastern entrances into town on Hwy. 13 and County Rd. C. This discussion will be continues next month.

Susan made a motion to adjourn the meeting, Joni 2nd and the meeting was adjourned at 9:00 pm

The next meeting will be **May 4th at 7 pm** at the Community Center.

Respectfully submitted,
Susan Keachie

Secretary