

Town of Bell

Ordinance #2019-7

Adopting the Wisconsin Municipal Records Schedule

Section I. Purpose

The Purpose of this Ordinance is to provide the legal custodian(s) of public records in the possession of the Town of Bell with the authority to retain and destroy those records.

Section II. Authority

The Town Board of the Town of Bell, Bayfield County, Wisconsin, has the specific authority under §§60.83 and 19.21(4), Wis. Stats., to adopt an ordinance to address the management and destruction of public records.

Section III. Adoption of Wisconsin Municipal Records Schedule

The Wisconsin Municipal Records Schedule, as approved by the Public Records Board on November 25, 2019 attached here to and incorporated herein by reference, is hereby adopted by the town board of the Town of Bell as the Town's official record retention schedule.

Section IV. Notification to Wisconsin State Historical Society

When a record has met the terms of the retention period, the record may be destroyed by the legal custodian of the record, provided the custodian has complied with the notification requirement set forth in §19.21(4), Wis. Stats., to the Wisconsin State Historical Society.

Section V. Conflict

In the event of any conflict between the terms of this ordinance and any applicable state statute, the applicable state statute shall control.


Section VII. Revocation of Preceding Ordinance

This ordinance hereby revokes and supersedes any prior resolution or ordinances adopted by the Town Board relating to the retention and/or destruction of public records of the Town of Bell.


Section VIII. Effective Date

This ordinance shall become effective upon its publication and/or posting in the manner set forth in §60.80, Wis. Stats., thus it becomes effective December 12, 2019.

Adopted this 10th day of December, 2019, by the Town Board of the Town of Bell, Bayfield County.


Roger Lindgren, Chairperson

12/10/2019
Date


Jesse Käseno, Supervisor

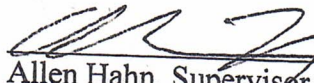
12/10/19
Date


Andrew Sauter Sargent, Supervisor

12/10/19
Date


Jackie Eid, Supervisor

12/10/19
Date


Allen Hahn, Supervisor

12/10/19
Date

Attest: 
Mary Beth Tillmans, Clerk

12/10/19
Date