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#### Safer at Home FAQs

Governor Tony Evers and Wisconsin Department of Health Services (DHS) Secretary-designee Andrea Palm issued a <u>Safer at Home order</u> to mitigate the spread of COVID-19, effective at 8 am on Wednesday March 25<sup>th</sup>. This order will remain in effect until 8 am on Friday, April 24<sup>th</sup> or until a superseding order is issued.

# Where does the Safer at Home order apply?

This order applies to the entire state. All Wisconsinites must stay at home as much as possible and non-essential businesses and operations must cease, with limited exceptions for minimum basic operations and working from home. All public and private gatherings of any number of people that are not part of a single household or living unit are prohibited, except for the limited exceptions contained in the order.

# What are social distancing requirements?

Under the order, social distancing requirements include:

- 1. Maintaining social distancing of six feet between people;
- 2. Washing hands with soap and water for at least 20 seconds as frequently as possible or using hand sanitizer;
- 3. Covering coughs or sneezes (into the sleeve or elbow, not hands);
- 4. Regularly cleaning high-touch surfaces;
- 5. Not shaking hands; and
- 6. Following all other public health recommendations issues by DHS and the U.S. Centers for Disease Control.

#### Is this order mandatory?

Yes. All Wisconsinites need to do their part to keep their family, friends, neighbors and communities safe.

Individuals may leave their homes for the following reasons:

- 1. To perform essential governmental functions, to work at essential businesses and operations, to do minimum basic operations for non-essential businesses, and essential travel, all of which is defined in the order;
- 2. To obtain services at or to work for health care and public health operations, certain human services operations, or essential infrastructure;
- 3. To perform tasks that are essential to health and safety such as obtaining medical supplies or medication, seeking emergency services, or visiting a health care professional;
- 4. To obtain necessary services or supplies such as food, gasoline, pet supplies, and other household consumer products;
- 5. To engage in outdoor activity, as long as they maintain social distancing; and
- 6. To care for a family members, friend, or pet in another household, and to transport family members, friends, or pets as allowed under the order.

# Will I be required to carry documentation to leave my home?

No. Individuals do not need special permission to leave their homes, but they must comply with this order as to when it is permissible to leave home. Similarly, if a business is an essential business or operation as outlined in this order, it does not need documentation or certification to continue work that is done in compliance with this order.

## Can I go outside for walks, outdoor exercise, or to play?

Yes. You may engage in outdoor activities that meet social distancing requirements. You may travel to public and state parks for walks, hikes, and bike rides. No team or contact sports are permitted. Playgrounds are closed.

#### What is considered an essential business?

Please read the order carefully to determine what is considered an essential business or operation. Even if a business or operation is essential, there are still important restrictions on how the business can operate. For example, all entities that remain open as essential businesses or operations must implement social distancing as much as possible and use technology to avoid meeting in person, including virtual meetings, teleconference, and remote work (i.e., work from home). The order contains specific restrictions on each kind of essential business and operation.

Essential businesses and operations include the following, which are clarified in detail in the Order:

- 1. Any business or worker identified in the U.S. Department of Homeland Security, Cybersecurity & Infrastructure Security Agency (CISA) memo, and any subsequent version of this memo
- 2. Stores that sell groceries and medicine, including bakeries, provided they: (i) close all seating intended for consuming food; (ii) cease any self-service operations of salad bars, beverage stations, and buffets; (iii) except for grocery stores, prohibit customers from self-dispensing all unpackaged food; and (iv) abide by social distancing requirements.
- 3. Food and beverage production, transport, and agriculture
- 4. Restaurants and bars, for take-out and delivery service of food
- 5. Organizations that provide charitable and social services, including food banks and shelters
- 6. Religious entities as long as any gathering includes fewer than 10 people in a room or confined space at a time and individuals adhere to social distancing requirements as much as possible.
- 7. Weddings and funerals as long as any gathering includes fewer than 10 people in a room or confined space at a time and individuals adhere to social distancing requirements as much as possible.
- 8. News media
- 9. Gas stations and businesses needed for transportation
- 10. Financial institutions and services
- 11. Hardware and supplies stores
- 12. Critical trades
- 13. Mail, post, shipping, logistics, delivery, and pick-up services
- 14. Laundry services
- 15. Supplies to work from home
- 16. Supplies for essential businesses and operations and essential governmental functions
- 17. Transportation to and from activities permitted in the order
- 18. Home-based care
- 19. Professional services
- 20. Manufacture, distribution, and supply chain for critical products and industries
- 21. Critical labor union functions
- 22. Hotels and motels
- 23. Higher educational institutions for purposes of facilitating distance learning, performing critical research, or other essential functions

In the exceptional circumstance that a business is not explicitly listed as an essential business or operation, but believes it should be included, businesses should consult the information page on the Wisconsin Economic Development Corporation (WEDC) website, here: <a href="https://wedc.org/essentialbusiness/">https://wedc.org/essentialbusiness/</a>.

In addition to essential businesses and operations, healthcare and public health operations, human services operations, essential infrastructure, essential governmental functions will continue to operate.

# Will restaurants and bars remain open?

Restaurants may remain open for food take-out or delivery only and no seating may be provided. Carryout sales of alcohol beverages and food are allowed if permitted by state law and municipal ordinance. Customers may enter these establishments only for the purpose of ordering, picking up, and paying for food or beverage. Food and drink may not be consumed on the premises, either indoors and outdoors.

Any self-service operations of salad bars, beverage stations, and buffets must cease. Customers are prohibited from self-dispensing any unpackaged food or beverage.

Social distancing requirements must be implemented as much as possible.

# Will hotels and motels remain open?

Hotels and motels are essential businesses and operations and can remain open if they follow the guidelines imposed on stores that sell groceries and medicine, restaurants, and bars. Guests are prohibited from congregating in lobbies or other common areas and social distancing requirements must be implemented. Hotel and motel swimming pools, hot tubs, and exercise facilities must close.

## Does this order apply to child care settings?

Child care settings are essential businesses and operations. Secretary-designee Andrea Palm's <u>Emergency Order #6</u> remains in effect, with the following amendments:

Child care settings must prioritize care for families as follows:

Tier 1: Employees, contractors, and other support staff working in health care

Tier 2: Employees, contractors, and staff in vital areas outlined in the order

Child care settings include all licensed and certified child care providers who may provide care for any age or ages of children up to 13 years of age, unless specially licensed for children with disabilities up to 19 years of age.

Please see the Department of Children and Families FAQ on this topic for additional information.

### Can I proceed with a wedding or funeral as planned?

Weddings and funerals can proceed as long as any gathering includes fewer than 10 people in a room or confined space at a time and individuals adhere to social distancing requirements as much as possible. If you need to travel to attend a wedding or funeral, you should check before you leave that your means of travel is still available. If travel is to another state, you should read any orders in place in that state before you leave.

# What if I still have to go to work?

All essential businesses and operations are encouraged to remain open, but must have employees work from home if it is possible for them to complete their job duties remotely. If you are a worker at one of these businesses, you must implement social distancing requirements as much as possible. Your business is required to follow all <a href="DHS guidelines">DHS guidelines</a> on how to keep the workplace safe.

### What if my business or operation is not essential?

Your business must close. Individuals are encouraged to work from home where possible.

You are permitted to do the minimum basic operations to maintain the value of your business's inventory, preserve the condition of the business's physical plant and equipment, ensure security, process payroll and employee benefits, or for related functions, including where these functions are outsourced to other entities. This does not include serving customers in person. However, businesses may fulfill nonessential deliveries, mail parcels, or receive parcels if it can be done by one person in a room or confined space, including a car or truck. Delivery and parcel services cannot require a signature by the recipient. Other services or activities requiring more than one person may only continue via phone or virtually.

#### Can I travel?

All forms of travel are prohibited unless explicitly excepted. Individuals utilizing mass transit must maintain social distancing of at least six feet as much as possible. Essential travel that is exempt includes:

- 1. Any travel related to essential activities, essential governmental functions, essential businesses and operations, or non-essential businesses' minimum basic operations.
- 2. Travel to care for elderly, minors, dependents, persons with disabilities, or vulnerable persons.
- 3. Travel to or from educational institutions for purposes of receiving materials for distance learning, for receiving meals, or any other services.
- 4. Travel to return to a place of residence from outside the jurisdiction.
- 5. Travel required by law enforcement or court order, including to transport children pursuant to a custody agreement.
- 6. Travel required for non-residents to return to their place of residence outside Wisconsin.

#### Can I travel to another state to work?

Yes. You may travel to another state for activities that are permitted in that state. Please contact the state directly to ensure that your travel complies with their rules and orders.

## Does this order change the school closure order?

A previous order mandating the closure of public and private K-12 schools at 5pm on Wednesday, March 18<sup>th</sup> is still in effect. All schools must remain closed for instructional and extracurricular activities for the duration of the public health emergency or until a subsequent order lifts this specific restriction. Schools may be used for facilitating distance or virtual learning, essential government functions, and food distribution.

## Are personal care businesses allowed to remain open?

No. All hair salons, barber shops, nail salons, day spas, electrolysis providers, waxing salons, eyebrow-care establishments, tattoo parlors, body art establishments and tanning facilities must close.

# Will public libraries remain open?

Libraries must close for all in-person services, but may continue to provide online services and programming. Libraries may be used for essential government functions and food distribution.

## Does the order specify places that must close?

Yes. All non-essential businesses and operations must close. K-12 schools and public libraries are closed, with some exceptions including virtual learning and on-line services. Additionally, all amusement parks, carnivals, water parks, licensed public or private swimming pools, splash pads, aquariums, zoos, museums, arcades, fairs, children's play centers, playgrounds, funplexes, theme parks, bowling alleys, movie and other theaters, concert and music halls, country clubs, social clubs, and gyms and fitness centers. The order applies to the above places and those like them whether they are indoors or outdoors.

# Can I obtain care or boarding for my pet?

Non-essential veterinary care should be avoided, but you may leave your home to obtain necessary veterinary care and supplies for your pet. Grooming services must close. Pet boarding and daycare is an essential business and operation that may remain open.

## Am I able to proceed with plans to move out of my house?

Moving and relocation services are essential businesses and operations.

#### Will golf courses remain open?

Golf courses are not considered essential businesses. Staff can perform minimum basic operations as defined in the order.

### Are landscaping businesses allowed to operate?

Landscapers, greenhouses, and their suppliers are considered essential businesses or operations, so long as the service is necessary to maintaining the safety, sanitation, and essential operation of residences, businesses, and buildings.

If a landscaping, greenhouse, or supplier is not necessary to maintaining the safety, sanitation, and essential operation of residences, businesses, and buildings, you may still continue Minimum Basic Operations, including fulfilling nonessential deliveries, mailing parcels, or receiving parcels, if it can be done by one person in a room or confined space, including a car or truck. Delivery and parcel services cannot require a signature by the recipient. Other services or activities requiring more than one person may only continue via phone or virtually.

#### Can local government bodies continue to conduct business?

All state, tribal, and local essential governmental functions can continue. This means that government bodies should continue all functions needed to ensure the continuing operation of the government body and provide and support the health, safety, and welfare of the public. Each government body is responsible for determining what functions, if any are necessary and identify employees and contractors necessary to perform those functions.

Government bodies should continue to follow the Wisconsin Department of Justice's Office of Open Government guidance regarding holding government meetings, and should consult directly with that office regarding specific open meetings questions.

# My local government also issued an order like this. Which one do I follow?

You must follow the statewide order issued by DHS Secretary-designee Andrea Palm. If a local order conflicts with the statewide order, you must follow the statewide order.

### How will this order be enforced?

This order is enforceable by any local law enforcement official, including county sheriffs. Violation or obstruction of this order is punishable by imprisonment, fines, or both. Wis. Stat. § 252.25.

### ALL BUSINESSES MUST DO THE FOLLOWING:

- 1. Avoid meeting in person whenever possible, and switch to virtual meetings, teleconference, and remote work (i.e. work from home);
- 2. Comply with all Department of Health Services guidelines for businesses;
- 3. Follow Social Distancing Requirements between all individuals on the premise to the maximum extent possible.

All businesses are encouraged to follow WEDC's best practices for a COVID-19 response plan.

Business	Essential Business	Non-Essential Business
Airbnb and VRBO	Requirements:  1. Comply with requirements of Sections 13.b (selling groceries and medicine), 13.d (restaurant operations), and 13.e (bar operation);  2. Close swimming pools, hot tubs, and exercise facilities; and  3. Prohibit guests from congregating in lobbies or other common areas, including providing adequate space to adhere to Social Distancing Requirements while queuing for front desk services.	
Architecture	X	
Bars	Requirements:  1. Carryout sales of alcohol beverages are allowed if permitted by state law and municipal ordinance;  2. Delivery of alcoholic beverages to retail customers is prohibited;  3. Wineries holding direct wine shippers' permits may make	

	deliveries of wine in accordance with their permit;  4. Customers may enter only to order, pick up, and paying for food or beverage or both;  5. No seating may be provided;  6. Food and drink may not be consumed on premises, either indoors or outdoors;  7. Self-service operations of salad bars, beverage stations, and buffets are prohibited; and  8. Customers are prohibited from self-dispensing any unpackaged food or beverage.	
Bicycle stores and repair shops	X	
	X	
Campgrounds	Requirements:  1. Comply with requirements of Sections 13.b (selling groceries and medicine), 13.d (restaurant operations), and 13.e (bar operation);  2. Close swimming pools, hot tubs, and exercise facilities; and  3. Prohibit guests from congregating in lobbies or other common areas, including providing adequate space to adhere to Social Distancing Requirements while queuing for front desk services.	
Car auctions		<ul> <li>X</li> <li>Auctions may be held virtually.</li> <li>Car sales may continue as an essential business, but cannot involve gathering groups of people.</li> </ul>
CBD shops		X
Churches and religious entities	X Any gathering must include fewer than 10 people in a room or confined space at a time.	
Cleaning services - residential		X
Cleaning services - business	Permitted for essential businesses if it is necessary to maintaining safety, sanitation, and essential operations.	
Construction supplies	X	

	Aesthetic or optional construction	
	projects should be avoided.	
	Y	
Copier sales and maintenance	Only if they are selling to or servicing	
Copier suies and maintenance	an essential business or operation.	
Craft stores	an essential easiness of operation.	X
0.101.0 510.1 0.5	X	
Farmers markets	<ol> <li>Close all seating intended for consuming food;</li> <li>Food samples are prohibited;</li> <li>Self-dispensing unpackaged food areas (including fresh produce) may stay open. Areas that require customers use tongs or scoops are encouraged, but not required to close. Vendors must sanitize the tongs and scoops frequently.</li> </ol>	
	X	
Food banks	Requirements: 1. Close all seating intended for consuming food; 2. Close self–service operations such as salad bars, beverage stations and buffets; and 3. Cease any customers self-dispensing unpackaged food (except for grocery stores).	
	X	
Food trucks	<ol> <li>Requirements:         <ol> <li>Take-out or delivery service only;</li> <li>No seating may be provided;</li> <li>Food and drink may not be consumed on the premises, either indoors or outdoors;</li> </ol> </li> <li>Self-service operations of salad bars, beverage stations, and buffets are prohibited;</li> <li>Customers are prohibited from self-dispensing any unpackaged food or beverage.</li> <li>Carryout sales of alcohol beverages are allowed if permitted by state law and municipal ordinance; and</li> <li>Delivery of alcoholic beverages to retail customers is prohibited.</li> </ol>	
Fulfillment centers	X	
Furniture stores		X
Gas stations	X	
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Golf courses and driving ranges		X
Greenhouses	X	
Grocery stores	Requirements:  1. Close all seating intended for consuming food;  2. Close self—service operations such as salad bars, beverage stations and buffets;  3. Self-dispensing unpackaged food areas (including fresh produce) may stay open. Areas that require customers use tongs or scoops (bulk bins, bakery displays) are encouraged, but not required to close. Stores must sanitize the tongs and scoops frequently.	
Gun and ammunition stores, shooting ranges	X	
Home improvement stores	X	
Internet technology (IT) and	X	
telecommunications services		
Landscaping	Essential if it is necessary to maintaining the safety, sanitation, and essential operation of residences, businesses, and buildings.	
Liquor stores	X	
Office supply stores	X	
Pet boarding and doggy day care	X	
Pet grooming (including in-home, mobile, and part of a larger store)		X
Pool cleaning services		X
Printing	Essential if the printer service is necessary for an essential business or operation.	
Real estate staging	X	
Rest stops	X	
Restaurants	Requirements:  8. Take-out or delivery service only;  9. Customers may enter only to order, pick up, and paying for food or beverage or both;  10. No seating may be provided;  11. Food and drink may not be consumed on the premises, either indoors or outdoors;	

	<ul> <li>12. Self-service operations of salad bars, beverage stations, and buffets are prohibited;</li> <li>13. Customers are prohibited from self-dispensing any unpackaged food or beverage.</li> <li>14. Carryout sales of alcohol beverages are allowed if permitted by state law and municipal ordinance;</li> <li>15. Delivery of alcoholic beverages to retail customers is prohibited; and</li> <li>Wineries holding direct wine shippers' permits may make deliveries of wine in accordance with their permit.</li> </ul>	
Salons and spas	1	X
Sawmills	X Essential if the sawmill is necessary for an essential business or operation.	
Shelters	X	
Shoe stores		X
Solid waste and recycling collection	X	
and removal		
Sporting goods stores		X
Substance abuse programs -	X	
Alcoholics anonymous, narcotics anonymous		
Timber and logging	X	
Tombstone makers	X	
Trucking schools	X	
Vaping, smoking, and cigar shops		X
Veterinary care	X Non-essential veterinary care should be delayed.	